

# Port dues and charges

## Free port of Ventspils

Accepted by the decision of Ventspils Free  
Port Board No.3/11 from 22.02.2008

Amendments: decision of Ventspils Free  
Port Board No.7/8 from 19.06.2009

Amendments: decision of Ventspils Free  
Port Board No.15/24 from 20.11.2009

### CONTENTS

1. General terms	4
2. Tonnage fee	5
3. Canal fee	6
4. Cargo fee	6
5. Pilotage fee	6
6. Charge for mooring and unmooring operations	7
7. Sanitary fee	7
8. Small vessel's fee	8
9. Charge for fire fighting services	8
10. Charge for using tugs	8
11. Charge for hiring Harbour crafts	9
12. Fresh water supply fee	9
13. Charge for removal of polluted ballast waters, washing waters of cargo tanks, hard remains of oil and oil products for utilization	9
14. Charge for navigational services	10
Shipping agencies in the free port of Ventspils	11
Ferry agents	11

# 1. General terms

## 1.1. Definitions:

- 1.1.1. Vessels in public service - naval and coast guard, Customs, hydrographic, scientific research, search and rescue vessels.
- 1.1.2. Harbour crafts – service crafts operating in the Free Port, including tugboats, barges, floating cranes, bunkering vessels, sewage, bilge water and wastewater collecting vessels, dive vessels and other vessels registered in Ventspils Free Port and/or hired/owned by the Free Port Authority and/or enterprises registered in the Free Port;
- 1.1.3. Coaster - a vessel carrying the flag of Latvia and engaged in traffic amongst the ports of Latvia.
- 1.1.4. Passenger vessel - a vessel having a passenger vessel safety certificate;
- 1.1.5. Cargo- passenger vessel - a vessel having cargo and passenger vessel safety certificates.
- 1.1.6. Liner vessel - a vessel calling at the Free port of Ventspils at least once a month according to the supra submitted schedule for the quarter. The Free port Authority is authorized to grant liner status to a vessel. The liner status of a vessel remains valid if the ship is replaced by another vessel.
- 1.1.7. Lighter vessel - a vessel carrying barges.
- 1.1.8. Small ship - a vessel smaller than 200 GT.
- 1.1.9. Sewage waters - waters from toilets, galleys, etc.
- 1.1.10. Bilge waters - waters agglomerated in engine rooms, pump rooms, etc.
- 1.1.11. Ballast waters - waters in ballast and cargo tanks providing stability of the vessel.
- 1.1.12. Cleaning waters of the cargo tanks and/or holds- polluted waters ensuing from cleaning of cargo tanks. These waters cannot be considered as ballast or any other polluted waters.
- 1.1.13. Solid oil and oil products residues - waste polluted with oil or its products, ensuing from cleaning cargo and/or fuel tanks.
- 1.1.14. Waste - garbage and litter from galleys and resulting from sanitary maintenance of a vessel's condition.
- 1.1.15. Stand-by tug - a tug immediately ready and available for pulling or pushing operations.
- 1.1.16. State of emergency - real danger to the safety of the crew, passengers, cargo and/or vessel itself and environment.
- 1.1.17 Free Port enterprises – companies registered in Commercial Register of the Republic of Latvia Register of Enterprises and having concluded the agreement for commercial activity in the Free Port of Ventspils with Ventspils Free Port Authority pursuant to Article 18 of the Law on Ports.

## 1.2. General conditions

- 1.2.1. Port charges are levied on basis of gross tonnage (GT) specified in the International Tonnage Certificate and/or loaded/discharged cargo volume.
- 1.2.2. Monetary unit for the calculation of payment for port charges and charges for delivered services 1 EUR = 100 cents.
- 1.2.3. Port charges and charges for delivered services are apportioned according to the Section 4 of the “Law on Ports” of the Republic of Latvia.
- 1.2.4. The following charges are levied in the Free port of Ventspils:
  - tonnage fee;
  - canal fee;
  - port fee on cargo;
  - pilotage fee;
  - sanitary fee;

- small vessel's fee;
- bridge fee;
- charge for mooring and unmooring operations;
- charge for using tugs;
- charge for fire fighting services;
- charge for hiring harbour crafts;
- fresh water supply fee from the berth;
- charge for removal of sewage waters and bilge waters;
- charge for removal of cleaning waters of cargo tanks and holds;
- charge for removal of polluted water;
- charge for hard waste polluted with oil and oil products removal for utilization.

Apart from the above mentioned, other fees and charges could also be levied for services rendered in the Free port.

1.2.5. Following vessels are exempt from tonnage, canal, cargo and from small vessels' fees:

- vessels in public service;
- training vessels;
- hospital ships;
- vessels on charity missions if they have a proper certificate issued by the Ministry of Welfare of the Republic of Latvia;
- harbour crafts of the Free port of Ventspils;
- dredgers employed by the Free port Authority;
- vessels hired or owned by the Free port Authority;
- yachts and pleasure craft;
- vessels calling at the Port under state of emergency.

1.2.6. In special occasions, the Free port Authority is rightful to change the basic rates for port charges within 30% and to decide about special charges and/or discounts for liner vessels, container vessels, cargo- passenger vessels and passenger vessels.

1.2.7. Port charges from coasters are levied to the tune of 50%. Ships smaller than 200 GT are not subject to the stipulations of this Article.

1.2.8. Port charges are reduced respectively if in the International Tonnage Certificate gross tonnage for the segregated ballast is stated separately.

1.2.9. Port charges are to be paid prior to the vessel's departure of a vessel. Unpaid disbursements authorize the Harbour master to detain the vessel.

1.2.10. A vessel being entitled to several reductions in port fees and charges, only the largest reduction shall be used for the calculation. This, however, does not apply to liner vessels.

1.2.11. For tugs calling at the Free port with barges, fees and charges are to be calculated on basis of total GT of the tug and barge.

1.2.12 In cases when private funds are raised to construct a berth in Ventspils Free Port and such berth becomes a private property, potential owner of a berth shall sign an agreement with Ventspils Free Port Authority, stipulating port fees, service fees and payment procedures thereby, before any construction works are commenced.

## **2. Tonnage fee**

2.1. The following rates are applied to estimate tonnage fee upon entry and departure from port for:

- dry bulk cargo vessels of 10 000 or higher gross tonnage (except container vessels, ro-ro vessels, ro-pax vessels) and all vessels carrying bulk fertilizers: EUR 0.30 per 1 GT;

- tankers of any gross tonnage: EUR 0.32 per 1 GT.

2.2. Tonnage fee is to be reduced:

- 2.2.1. by 10% after the six call of a certain vessel at the Free port within the current calendar year;
- 2.2.2. by 20% for liner vessels;
- 2.2.3. by 30% for vessels entering and/ or leaving the Free port:
  - in ballast;
  - if cargo volume on board the vessel is less than 50% of deadweight (the reduction is not taken into account if the amount of cargo on board occupies more than 50% of total under-deck cargo holds);
  - if cargo volume loaded or discharged in the Free port is less than 50% of the deadweight;
  - for liner vessels, calling at the Free port 4 times and more per month;
- 2.2.4. by 50% for lighter vessels.

2.3. The following vessels are exempt from tonnage fee:

- dry bulk and general cargo ships with gross tonnage up to 10 000, except vessels loading dry chemical fertilizers, and container ships, ro-ro ships, ro-pax ships;
- vessels calling at the Free port to restore water, fuel, food supplies, etc, but not performing cargo operations;
- passenger and cruise vessels.
- vessels forced to leave the port before complete loading and vessels returning from outer roadstead to pick up remaining cargo.

### 3. Canal fee

3.1. The following rates are applied to estimate canal fee upon entry and departure from port for:

- dry bulk cargo vessels of 10 000 or higher gross tonnage (except container vessels, ro-ro vessels, ro-pax vessels) and all vessels carrying bulk fertilizers: EUR 0.21 per 1 GT
- tankers of any gross tonnage: EUR 0.22 per 1 GT

3.2. Canal fee is to be reduced:

- 3.2.1. by 50% for lighter vessels.

3.3. Following vessels are exempt from canal fee:

- dry bulk and general cargo ships with gross tonnage up to 10 000, except vessels loading dry chemical fertilizers, and container ships, ro-ro ships, ro-pax ships;
- passenger and cruise vessels.
- passenger and cruise vessels.
- vessels forced to leave the port before complete loading and vessels returning from outer roadstead to pick up remaining cargo.

### 4. Port fee on cargo

- 4.1. All dry bulk and general cargo ships with gross tonnage up to 10 000 and container vessels, ro-ro vessels, ro-pax vessels of any gross tonnage performing cargo operations in the Freeport, except vessels loading dry

chemical fertilizers, are chargeable with port fee on cargo, according to the rate of 0.77 EUR per each loaded/ discharged metric ton of cargo.

4.2. Cargo fee is to be reduced:

4.2.1. by 20% for liner vessels.

4.3. The cargo fee for fishing vessels with more than 200 GT, but less than 1 000 GT is EUR 0.15 for each ton of fish loaded and discharged in the port.

## 5. Pilotage fee

5.1. Pilotage fee is calculated according to the rate 0,10 EUR for each GT.

5.2. Pilotage fee is encashed:

5.2.1. for navigating the ship into the Free port from the outer road and berthing;

5.2.2. for navigating the ship from the berth to the outer road;

5.2.3. for manoeuvring the ship within the Free port area, mooring and unmooring;

5.2.4. for employing the pilot for deviation calculations.

5.3. Pilotage fee is reduced:

5.3.1. by 30% for passenger vessels, cargo – passenger vessels, cruise vessels and container vessels;

5.3.2. by 50% if there is no pilot on board according to the special permit by the Harbour master.

5.4. Pilotage fee outside the Free port area (service of the deep-sea pilot) is levied according to the special 0,002 EUR for 1 GT for 1 nautical mile.

5.5. Travelling allowances for deep-sea pilot (transportation costs, per diem, housing) are not disbursed in pilotage fees outside the Free port area. The ship owner should pay this separately.

5.6. Should the pilot in addition to the services stated in clause 5.2. provide services stated in the clause 5.5., the pilotage fee of clause 5.5. should be added to the fee mentioned in the clause 5.2.

5.7. For calling the pilot with following refusal, 50% of pilotage fee is levied.

## 6. Sanitary fee

6.1. Sanitary fee is levied depending on the lay-time of the vessel:

Lay-time (days)	EUR per 1 GT
up to 3	0,06
4 – 10	0,07
11 – 30	0,08
over 30	0,11

6.2. Sanitary fee is paid to the Free port Authority which during lay-time should provide collection of:

- sewage;

- bilge water;
- waste.

6.3. If the vessel is equipped with a certified incinerator, sanitary fee is reduced by 50%.

6.4. The following vessels are exempt from sanitary fee:

- vessels in public service;
- harbour crafts;
- small vessels;
- barges without a crew.

The previously mentioned vessels shall pay for the services mentioned above according to the rate stated in the clause 13.1., the vessels pay the tariff stated by the service provider for handling dry waste.

## 7. Small vessel's fee

7.1. Small vessels shall pay one common port charge for each entrance and departure of the Free port according to the rate 1 GT - 0,04 EUR.

7.2. Owners of such vessels not using service of shipping agencies shall pay quarterly bills, not later than 15 days after expiration of a quarter.

## 8. Charge for mooring and unmooring operations and bridge fee

8.1. Charges for mooring and unmooring operations are levied separately for each operation on basis of gross tonnage according to the rates:

GT	EUR per operation
0 – 500	55
501 – 2000	67
2001 – 4000	79
4001 – 6000	97
6001 – 10000	109
10001 – 15000	133
15001 – 20000	157
20001 – 30000	182
30001 – 40000	212
40001 – 50000	242
over 50001	273

8.2. Vessels pay bridge fee EUR 50,- for the opening of drawbridge. If several vessels use one bridge opening, the bridge fee is collected from each vessel.

## 9. Charge for fire fighting services

9.1. Charge for fire fighting watch on board or alongside a vessel shall be paid according to the rate 9,35 EUR per hour during all lay-time period.

9.2. Charge for a tug – fire fighter watch alongside the vessel is as follows: “Marss 1”, “Arkturs”, “Teodors Spade”, “Ventspils”- 255 EUR per hour.

## **10. Charge for using tugs**

10.1. Charge for using tugs, irrespective of their number, for berthing operations is levied according the following rates for an operation:

10.1.1. mooring or unmooring 0,16 EUR for GT;

10.1.2. shifting among the berths 0,22 EUR for GT;

10.1.3. shifting within the boundaries of one berth 0,14 EUR for GT

10.2. Charge for using tugs is reduced by:

10.2.1. 25%:

- if vessel uses bow thrusters while berthing;
- for vessels mentioned in clause 1.2.5.;
- for cargo – passenger and passenger vessels;
- for liner vessels.

10.2.2. 50%, if tugs are used as ”stand-by”, however, this must be mentioned in a pilot’s receipt.

10.3. Charge for using tugs is increased:

10.3.1. by 50%, if vessel is using tugs during Saturdays, Sundays and holidays. If service begins before those days or ends after those days, service is calculated on the day that belongs to the major part of the service.

10.4. If tugs are used for operations different from berthing or if tugs are servicing cruise vessels, regular Ro-Ro vessels, cargo- passenger vessels or passenger vessels, the following rates are applied:

- with capacity up to 2000 HP (horse power) – 210 EUR per hour
- with capacity more than 2000 HP – 503 EUR per hour

Rates per hour are decreased or increased according to the clauses 10.2 and 10.3.

10.5. Usage of tugs is stated in the Regulations of the Free port of Ventspils.

10.6. In case when a vessel is moored by several tugboats of different companies, service charge based on gross tonnage is split between service providers according to capacity of deployed tugs.

## **11. Charge for hiring Harbour crafts**

11.1. The following tariffs are set for hiring the Harbour crafts:

11.1.1. collectors of polluted waters - “Venta”, “Uzava” – 290 EUR per hour.

This rate is not collected from cargo- passenger vessels and passenger vessels for the first two hours.

11.1.2. Floating crane PPC-41 - 150 EUR per hour. The client who orders the floating crane pays for tug service.

11.1.3. The costs of using diver services together with the diver vessel “Neptuns” are estimated according to the rates stated by Free Port of Ventspils Authority.

11.1.4. Usage of pilot boat or auxiliary fleet vessels for delivering passengers to and from the vessel standing in outer road or for some other reasons:

- “Ronis”, “Kaija” - 250 EUR per hour;

- "Rota", "Kapteinis Orle", "Neptuns" - 200 EUR per hour.

- 11.1.5. In case when auxiliary fleet vessel "Kapteinis Orle" is required to lift up ripped anchors or anchor chains, additional fee of 0,40 EUR is collected per each kilogram of anchor or anchor chain torn off (sunken), whereby weight of the anchor or its chain is identified on the basis of certificate copies of said apparel.

## **12. Fresh water supply fee**

- 12.1. Fresh water supply from the berth: 1 ton - 2,50 EUR

## **13. Charge for removal of polluted ballast waters, washing waters of cargo tanks, hard remains of oil and oil products for utilization**

- 13.1. If a vessel is exempted from sanitary fee, removal of sewage and bilge waters is charged at following rate: 1 m<sup>3</sup> – 10,00 EUR.
- 13.2. Charges for removal and utilization of hard remains, polluted with oil and oil products shall be calculated at the rate: 1 ton - 2 250,00 EUR.
- 13.3. Removal of polluted ballast waters is performed at the berths of "Ventbunkers" for purification according to the rate: 1 m<sup>3</sup> – 10,00 EUR.
- 13.4 Removal of polluted washing waters of cargo tanks is performed at the berths of "Ventbunkers" for purification according to the rate: 1 m<sup>3</sup> – 10,00 EUR.

## **14. Closing issues**

- 14.1. New charges of Ventspils Free Port become effective starting from May 1, 2008
- 14.2. With the date on which new charges of Ventspils Free Port become effective, the charges approved by the Board of Ventspils Free port decision No.6/14 from February 23, 2007 become null and void.

Deputy Chairman of the Free Port Board  
J.Vītoliņš

## **Charge for navigational services**

According to the Part three, paragraph 15 of the Law on Ports and on the basis of proposal of State Stock Company "Maritime Administration of Latvia" Council:

1. Tariff for the charges for navigational services shall be determined in the amount of LVL 0.045 for each ship's gross tonnage unit for the first ten times, when the relevant ship enters the port or road (separately in each port).
2. The charge for navigational services shall be determined 70 percent of the charges determined in paragraph 1 for the following ships:
  - 2.1. passenger ships (ship that has been issued passenger ship safety certificate);
  - 2.2. ships that are passenger and ro-ro ships simultaneously.
3. The charge for navigational services shall be determined 80 percent of the charges determined in paragraph 1 for the following ships:
  - 3.1. ro-ro type ships (ship that is classified as ro-ro ship in the Classification Certificate);
  - 3.2. container ships (ship that is classified as container ship in the Classification Certificate).
4. The charge for navigational services shall be determined 50 percent of the charges determined in paragraph 1 for the following ships:
  - 4.1. Latvian coasters (ship that carries cargos or goes without cargo between Latvian ports);
  - 4.2. Latvian fishing vessels (vessel, engaged in fishing or fish hatchery).
5. The charge for navigational services shall be determined LVL 0.00 for the following ships:
  - 5.1. warships, coastguard, custom, hydrography, scientific and research ships, search and rescue ships and environment protection ships; training ships;
  - 5.2. hospital ships;
  - 5.3. charity mission ships;
  - 5.4. port fleet vessels (vessels that attend ships in port – tugboats, barges, floating cranes, oil barges, ships for diving services, ships for sewage, bilge water and generated waste collection and other ships owned by the port authority or port enterprise, or rented by the port authority or port enterprises);
  - 5.5. ships with gross tonnage less than 200;
  - 5.6. yachts (means of shipping meant for sports or tourism and recreational craft with water displacement up to 80 tonnes);
  - 5.7. ships forced to enter the port because of danger to safety of crew, passengers, cargo or ship, or to carry out the repair of the ship;
  - 5.8. ships that enter the port for bunkering or reception of other supplies and do not perform any cargo operations.

A.Šlesers  
Minister for Transport

## SHIPPING AGENCIES IN THE FREE PORT OF VENTSPILS

SHIPPING AGENCIES	PHONE (+371)	FAX (+371)	E-MAIL
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Inflot	6 36 29177	6 72 44133	info@inflot.lv
Kompass Tranzīts	6 36 07250	6 36 07253	agency@kompassv.lv
Muller Baltic	6 78 04480	6 76 25973	muller@mullerbaltic.lv
Nortrop	6 36 80085	6 36 80275	nortrop@fix.lv
Puses	6 36 80453	6 36 61038	forwarder@mailserv.fix.lv
Seastar	6 36 68830	6 36 81166	office@seastar.lv
Seatrans	6 36 24300	6 36 22722	agency@seatrans.lv
Transventa	6 36 26785	6 36 80411	agency@transventa.lv
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## FERRY AGENTS

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