

# **Port dues and charges**

## **Free port of Ventspils**

Adopted by the Ventspils Freeport  
Board's Decision No.3/11 of 22.02.2008

Amended by the Ventspils Freeport  
Board's Decision No.7/8 of 19.06.2009

Amended by the Ventspils Freeport  
Board's Decision No.15/24 of 20.11.2009

Amended by the Ventspils Freeport  
Board's Decision No.12/3 of 07.10.2011

Amended by the Ventspils Freeport  
Board's Decision No.9/15 from 18.05.2012

Amended by the Ventspils Freeport  
Board's Decision No.15/4 from 23.11.2012

Amended by the Ventspils Freeport  
Board's Decision No.15/27 from 04.12.2015

Amended by the Ventspils Freeport  
Board's Decision No.15/13 from 15.10.2018

Amended by the Ventspils Freeport  
Board's Decision No.4/5 from 05.04.2019

Amended by the Ventspils Freeport  
Board Decision No. 21/17 from 25.08.2021

### **1. Definitions and general conditions**

#### **1.1 Definitions**

- 1.1.1 Vessels of public services - naval and coast guard, customs, hydrographical, scientific research, search and rescue vessels.
- 1.1.2 Auxiliary fleet – service crafts operating in the Free Port, including tugboats, barges, floating cranes, bunkering vessels, sewage, bilge water and wastewater collecting vessels, divers' vessels and other vessels registered in Ventspils Free Port and/or hired/owned by the Free Port Authority and/or enterprises registered in the Free Port;
- 1.1.3 Coaster - a vessel carrying the flag of Latvia and sailing between Latvian ports.
- 1.1.4 Passenger vessel - a vessel having a passenger vessel safety certificate;

- 1.1.5 Cargo- passenger vessel - a vessel having cargo and passenger vessel safety certificates.
- 1.1.6 Liner vessel - a vessel calling the Free port of Ventspils at least once a month according to pre-coordinated quarterly schedule. Liner status is granted by the Ventspils Free Port Authority. In cases when the authorised vessel is replaced by another vessel liner status remains valid.
- 1.1.7 Lighter transport ship - a vessel carrying barges.
- 1.1.8 Small ship - a vessel smaller than 200 GT.
- 1.1.9 Sewage waters - waters from toilets, galleys, etc.
- 1.1.10 Bilge waters - waters agglomerated in engine rooms, pump rooms, etc.
- 1.1.11 Ballast waters - waters in ballast and cargo tanks providing stability of the vessel.
- 1.1.12 Cleaning waters of the cargo tanks and/or holds - polluted waters from cleaning of cargo tanks. These waters are not considered ballast or other types of polluted waters.
- 1.1.13 Solid oil and oil product residues - waste polluted with oil or its products from cleaning cargo and/or fuel tanks.
- 1.1.14 Solid waste - garbage, litter from galleys and other rubbish resulting from sanitary maintenance of a vessel, except cargo residues.
- 1.1.15 Stand-by tugboat - a tugboat waiting stand-by and available for towing or pushing operations.
- 1.1.16 State of emergency - actual danger to the safety of the crew, passengers, cargo and/or vessel itself and the environment.
- 1.1.17 Free Port enterprises – companies registered in the Commercial Register of the Republic of Latvia Enterprise Register and having concluded agreements for operation in the Free Port with the Free Port Authority based on Article 18 of the Law on Ports.

## 1.2 **General conditions**

- 1.2.1 Port fees and charges are levied as per gross tonnage (GT) specified in the International Tonnage Certificate and/or loaded/discharged cargo volume.
- 1.2.2 Monetary unit for the calculation of payment for port charges and charges for delivered services is 1 EUR = 100 cents.
- 1.2.3 Port fees and service charges are structured according to the Section 4 of the Law on Ports of the Republic of Latvia.
- 1.2.4 The following fees and charges are levied in the Free Port of Ventspils:
  - tonnage fee;
  - canal fee;
  - port cargo fee;
  - pilotage fee;
  - sanitary fee;
  - small vessels' fee;
  - bridge fee;
  - charge for mooring and unmooring operations;
  - charge for using tugboats;
  - charge for fire-fighting services;

- charge for hiring harbour crafts;
- fee for fresh water supply from a berth;
- charge for removal of sewage waters and bilge waters;
- charge for removal of cleaning waters from cargo tanks and holds;
- charge for removal of polluted water;
- charge for removal of waste containing solid oil and oil products for treatment.

Apart from the above, there may be other fees and charges applicable to services rendered in the Free port.

1.2.5 The following vessels are exempted from tonnage, canal, cargo and small vessels' fee:

- vessels of public services;
- training vessels and scientific/research vessels;
- hospital ships;
- vessels on charity missions, if they have a proper certificate issued by the Ministry of Welfare of the Republic of Latvia;
- harbour crafts of the Free port of Ventspils;
- dredgers employed by the Free port Authority;
- vessels hired or owned by the Free port Authority;
- yachts and recreational crafts;
- vessels calling at the Port under state of emergency.

1.2.6 In special cases the Free port Authority has the right to change the basic rates for port charges by up to 30% and decide on special charges and/or discounts for liner vessels, container vessels, cargo-passenger vessels and passenger vessels.

1.2.7 Coasters shall pay charges in the amount of 50% of the basic rate. Ships smaller than 200 GT are not subject to these provisions.

1.2.8 If the International Tonnage Certificate of a tanker separately identifies the gross tonnage for the segregated ballast tanks (double bottom tanks, double hull and/or special wing tanks) Port charges are reduced respectively.

1.2.9 Port charges are to be paid prior to the departure of a vessel. In case of outstanding disbursements the Harbour Master may detain the vessel.

1.2.10 Vessels entitled to several port fee and charge discounts may apply only for the largest discount of the basic rate. This, however, does not apply to liner vessels.

1.2.11 For tugboats calling the Free port with barges, fees and charges are calculated on basis of combined tugboat and barge gross tonnage.

1.2.12 In cases when a berth in Ventspils Free Port is constructed by a private investor and becomes a private property, owner of a berth shall agree with Ventspils Free Port Authority on port fees, service fees and payment procedures before any construction works are started.

## **2. Tonnage fee**

2.1 The following rates are applied to estimate tonnage fee upon entry and departure from port:

- dry bulk cargo vessels of bruto tonnage up to 10 000 and container, ro-ro, ro-pax ships regardless of their size, who are performing cargo handling activities in the port, except vessels that are loaded with dry bulk mineral fertilizers, are applied with a fee for each loaded and unloaded metric ton : 0.83 EUR per 1 T;
  - dry bulk cargo vessels of 10 000 or higher gross tonnage ( except container vessels, Ro-Ro vessels, Ro-Pax vessels) and all vessels carrying bulk fertilizers : 0.32 EUR per 1 GT;
  - tankers of any gross tonnage: 0.38 EUR per 1 GT.
- 2.2 Tonnage fee, except for dry bulk cargo vessels up to 10000 GT, container, ro-ro- and ro-pax ships, is reduced:
- 2.2.1 by 10% after the sixth call by a vessel during the respective calendar year;
- 2.2.2 by 20% for liner vessels;
- 2.2.3 by 30% for vessels entering and/or leaving the Free port:
- in ballast;
  - if weight of cargo on board the vessel is less than 50% of deadweight (discount does not apply when the size of cargo on board exceeds more than 50% of the space of all under-deck cargo holds combined);
  - if weight of cargo loaded or unloaded in the Free port is less than 50% of the deadweight;
  - for liner vessels calling the Free port at least 4 times a month;
- 2.2.4 by 50% to lighter transport vessels.
- 2.3 The following vessels are exempt from tonnage fee:
- vessels calling the Free port to restore water, fuel, food supplies, etc. and to undergo repair but not performing cargo operations;
  - passenger and cruise vessels;
  - vessels forced to leave the port before complete loading/unloading and returning from outer roadstead to pick up/unload the remaining cargo.

### **3. Canal fee**

- 3.1 The following rates are applied to estimate the canal fee per entry and departure from port:
- dry bulk cargo vessels of 10 000 or higher gross tonnage (except container vessels, Ro-Ro vessels, Ro-Pax vessels) and all vessels carrying dry bulk fertilizers: 0.23 EUR per 1 GT;
  - tankers of any gross tonnage: 0.24 EUR per 1 GT.
- 3.2 Canal fee is reduced:
- 3.2.1 by 50% to lighter transport vessels.

- 3.3 Following vessels are exempt from canal fee:
- dry bulk and general cargo ships with gross tonnage up to 10 000, except vessels loading dry chemical fertilizers, container ships, Ro-Ro ships, Ro-Pax ships;
  - vessels calling the Free port to restore water, fuel, food supplies, etc. and to undergo repair but not performing cargo operations
  - passenger and cruise vessels;
  - vessels forced to leave the port before complete loading/unloading and returning from outer roadstead to pick up/unload the remaining cargo.

#### **4. Port fee on cargo**

- 4.1 Deleted.
- 4.2 Deleted.
- 4.3 The cargo fee for fishing vessels between 200 GT and 1000 GT is set at 0.15 EUR for each ton of fish loaded and discharged in the port.

#### **5. Pilotage fee**

- 5.1 Pilotage fee is calculated based on the rate 0.11 EUR for each GT.
- 5.2 Pilotage fee applies to:
- 5.2.1 navigating the ship into the Free port from the outer road and berthing;
  - 5.2.2 unmooring and navigating the ship from the berth to the outer road;
  - 5.2.3 manoeuvring the ship within the Free port area with mooring and unmooring;
  - 5.2.4 employing the pilot for deviation estimate.
- 5.3 Pilotage fee is reduced:
- 5.3.1 by 30% to passenger vessels, cargo – passenger vessels, cruise vessels and container vessels;
  - 5.3.2 by 50% if pilot on board is not required under the permission of the Harbour master.
- 5.4 Pilotage fee outside the Free port water area (service of the deep-sea pilot) is estimated based on the special rate of 0.002 EUR per 1 GT for each nautical mile.
- 5.5 Travelling allowances of deep-sea pilot (transportation costs, per diem, housing) are not included in pilotage fee applicable outside the Free port water area. The ship owner shall reimburse such costs separately.

- 5.6 Should the pilot provide services of Article 5.5 in addition to the services of Article 5.2, the pilotage fee of Article 5.5 is added to the fee of the Article 5.2.
- 5.7 If pilot services are rejected after prior request, vessel shall pay 50% of fee for requested pilotage service.

## 6. Sanitary fee

6.1 Sanitary fee is levied depending on the lay-time of the vessel:

<b>Lay-time (days)</b>	<b>EUR per 1 GT</b>
up to 3	0.06
4 – 10	0.075
11 – 30	0.08
over 30	0.11

- 6.2 Sanitary fee is paid to the Free Port Authority which should provide the collection of the following during lay-time:
- sewage;
  - bilge water;
  - solid waste.
- 6.3 If the vessel is equipped with a certified incinerator, sanitary fee is reduced by 50%.
- 6.4 The following vessels are exempt from sanitary fee:
- vessels of public services;
  - harbour crafts;
  - small vessels;
  - unmanned barges.

The above vessels shall pay for the sewage and bilge water collection services based on the rates provided in Article 13.1, solid waste disposal tariffs are determined by the waste management company.

## 7. Small vessels' fee

- 7.1 Small vessels shall pay an aggregate port charge for each entrance/departure to/from the Free Port at the rate of 0.04 EUR per 1 GT.
- 7.2 Owners of vessels not using the services of shipping agencies shall pay the fee on quarterly basis, not later than 15 days after the end of a quarter.

## **8. Charge for mooring/unmooring operations and bridge fee**

- 8.1 Charges for mooring and unmooring operations are levied separately for each operation, on basis of gross tonnage, based on following rates:

<b>GT</b>	<b>EUR per operation</b>
0 – 500	83
501 – 2 000	101
2 001 – 4 000	119
4 001 – 6 000	146
6 001 – 10 000	164
10 001 – 15 000	200
15 001 – 20 000	236
20 001 – 30 000	273
30 001 – 40 000	318
40 001 – 50 000	363
over 50 001	410

- 8.2 Vessels shall pay the bridge fee of 50 EUR for the opening of drawbridge. If several vessels pass under the opened bridge, the bridge fee is collected from each vessel.

## **9. Charge for fire-fighting services**

- 9.1 Charge for fire-fighting watch on board or alongside a vessel shall be paid at the rate of 9.35 EUR per hour during all lay-time period.
- 9.2 Charge for a tugboat – fire-fighter watch alongside the vessel is 300 EUR per hour.

## **10. Charge for using tugs**

- 10.1 Charge for using tugs, irrespective of their number, for berthing operations is collected based on the following rates per operation:
- 10.1.1 mooring or unmooring 0.255 EUR for 1 GT;
  - 10.1.2 shifting between the berths 0.32 EUR for 1 GT;
  - 10.1.3 shifting within the boundaries of one berth 0.255 EUR for 1 GT.
- 10.2 Charge for tugs is reduced by 25% from the basic rate:
- to vessels listed under Article 1.2.5;
  - to cargo – passenger and passenger vessels;
  - to liner vessels;
  - if tugs are used in stand-by mode, which must be reflected in the pilot's receipt.
- 10.3 The following increases are applied to the basic rate for using tugs:
- 10.3.1 by 20% on Saturdays, Sundays, holidays from 06:00 till 22:00;
  - 10.3.2 by 40% on Saturdays, Sundays, holidays from 22:00 till 06:00;

- 10.3.3 by 20% on working days from 22:00 till 06:00;
- 10.3.4 if service begins before these days or ends after these days, service is calculated for the day when the main part of the service was delivered.
  
- 10.4 If tugs are used for operations different from berthing or if tugs are servicing cruise vessels, regular line Ro-Ro vessels, cargo-passenger vessels or passenger vessels, the following rates are applied:
  - 10.4.1 tugs with capacity up to 2500 HP (horse power) – 400 EUR per hour;
  - 10.4.2 tugs with capacity more than 2500 HP – 700 EUR per hour.Hourly rates are increased according to the Article 10.2 and Article 10.3.
  
- 10.5 Use of tugs is set out in the Free Port of Ventspils Rules.
  
- 10.6 In case when a vessel is moored by several tugboats, service charge for the aforementioned services is split between service providers according to the worked time and the capacity of the deployed tugs.
  
- 10.7 The time for the use of a tug is rounded off to 0.5 hours, counting a period of less than 30 minutes – 0.5 hours, but a period of more than 30 minutes – 1.0 hour. The actual period worked is reflected in the tug receipt that must be signed by the party commissioning the operation.
  
- 10.8 Additional fee is collected for commissioning the tug and subsequently dismissing it – 50% of the fee for the applied for operation which is calculated pursuant to the tariffs stated in Article 10.1. In case the fee for the applied for operation is calculated by using a time rate, the fee for commissioning the tug with subsequent its dismissal is calculated as 50% of the expenses for one working hour of the tugs to be commissioned for said operation.

## **11. Charge for hiring harbour crafts**

- 11.1 The following tariffs are set for hiring the Harbour crafts:
  - 11.1.1 collectors of polluted waters - "Venta", "Uzava" – 290 EUR per hour. This rate is not applicable to cargo-passenger vessels and passenger vessels for the first two hours of service.
  - 11.1.2 Deleted.
  - 11.1.3 The costs of using diver services together with the diver vessel "Neptuns" are estimated based on the rates determined by the Free Port of Ventspils Authority.
  - 11.1.4 Usage of pilot boat or auxiliary fleet vessels for delivering passengers to and from the vessel standing in outer road or for other purposes:
    - "Ronis", "Kaija" - 250 EUR per hour;
    - "Kapteinis Orle", "Neptuns" - 200 EUR per hour.
  - 11.1.5 In cases when auxiliary fleet vessel "Kapteinis Orle" is required to lift up ripped anchors or anchor chains, additional fee of 0.40 EUR is collected per each kilogram of anchor or anchor chain torn off (sunken) along with

hourly fee. Weight of the anchor or its chain is determined on the basis of certificate copies of said apparel.

**12. Fresh water supply fee**

12.1 Fresh water supply from a berth: 1 ton – 2.50 EUR

**13. Charge for removal of polluted ballast waters, wash waters of cargo tanks, solid oil residue and oil products for utilization**

13.1 If a vessel is exempted from sanitary fee, removal of sewage and bilge waters is subject to the following rate: 1 m<sup>3</sup> – 17.25 EUR.

13.2 Charges for removal and utilization of solid oil and oil product residue are subject to the following rate: 1 ton - 2 250 EUR.

13.3 Rate for disposal of polluted ballast waters and wash waters from cargo tanks to JSC "Ventbunkers": 1 m<sup>3</sup> – 17.25 EUR.

**14. Final provisions**

14.1 Charges and fees of Ventspils Free Port come to force on 1 May 2008.

14.2 New charges and fees of Ventspils Free Port shall repeal the charges and fees approved by the Board of Ventspils Free Port Decision No.6/14 of 23 February 2007.

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